

APPENDIX A

FORM I

[RULE 4]

APPLICATION UNDER SECTION 19 OF THE ADMINISTRATIVE  
TRIBUNAL ACT, 1985

Title of the Case :

INDEX

S. Nos.	Description of documents relied upon	Page No.
1.	Application	
2.		
3.		
4.		
5.		
6.		

Signature of the applicant

For use in Tribunal's Office	
Date of filing.....	
Or	
Date of Receipt by post.....	
Registration No. ....	Signature For Registrar

IN THE CENTRAL ADMINISTRATIVE TRIBUNAL .....BENCH

A.B. (add description such as son of, Resident of and place of employment or last employed.)

APPLICANT

Versus

C.D. (add description and the residential or official address on which the service of notices is to be effected on the respondent or respondents. The details of each respondent are to be given in a chronological order.)

RESPONDENT

DETAILS OF APPLICATION:

1. Particulars of the order against which the application is made:

(Particulars of the order giving the details like the number, date and the authority which has passed the order, against which the application is made).

2. Jurisdiction of the Tribunal :

The applicant declares that the subject matter of the order against which he wants redressal is within the jurisdiction of the Tribunal.

3. Limitation :

The applicant further declares that the application is within the limitation period prescribed in section 21 of the Administrative Tribunals Act, 1985.

4. Facts of the case :

(Give here a concise statement of facts in a chronological order, each paragraph containing as nearly as possible a separate issue or fact).

5. Grounds for relief with legal provisions:

6. Details of the remedies exhausted :

The applicant declares that he has availed of all the remedies available to him under the relevant service rules etc. (Give here chronologically the details of representations made and the outcome to such representations with reference to the number of Annexure to be given in support thereof).

7. Matters not previously filed or pending with any other court :

The applicant further declares that he had not previously filed any application, writ petition or suit regarding the matter in respect of which this application has been made, before any court or any other authority or any other Bench of the Tribunal nor any such application, writ petition or suit is pending before any of them. In case the applicants had previously filed any such application, writ petition or suit, the stage at which it is pending, and if decided, the list of the decisions should be given with reference to the number of Annexure to be given in support thereof.

8. Relief sought :

In view of the facts mentioned in para 6 above the applicant prays for the following relief(s) :-

(Specify below the relief(s) sought explaining the grounds for such relief(s) and the legal provisions, if any, relied upon).

9. Interim order, if any prayed for :

Pending final decision on the application, the applicant seeks the following interim relief :

(Give here the nature of the interim relief prayed for).

10. In the event of application being sent registered post, it may be stated whether the applicant desires to have oral hearing at the admission stage and if so, he shall attach a self addressed Post Card or Inland Letter, at which intimation regarding the date of hearing could be sent to him.

11. Particulars of Banks Draft/Postal Order filed in respect of the application fee.

12. List of enclosures:

- 1.
- 2.
- 3.
- 4.

#### VERIFICATION

I .....(Name of the applicant) S/o, W/o, D/o ....., age ..... working as .....in the office of ....., resident of ....., do hereby verify that the contents of paras ..... to .....are true to my personal knowledge and paras..... to ..... believed to be true on legal advice and that I have not suppressed any material fact.

Date : .....

Place : .....

Signature of the applicant